

All Shortcuts Key By- <https://viraltext.in/>

General Windows Shortcuts

1. **Ctrl + A**: Select all.
2. **Ctrl + C**: Copy.
3. **Ctrl + X**: Cut.
4. **Ctrl + V**: Paste.
5. **Ctrl + Z**: Undo.
6. **Ctrl + Y**: Redo.
7. **Alt + Tab**: Switch between open applications.
8. **Alt + F4**: Close the active window.
9. **Ctrl + W**: Close the current tab or window.
10. **Windows Key + D**: Show desktop.

File Management

11. **Ctrl + N**: Open a new window.
12. **Ctrl + S**: Save.
13. **Ctrl + P**: Print.
14. **F2**: Rename the selected file.
15. **Ctrl + Shift + N**: Create a new folder.
16. **Alt + Enter**: Open file properties.
17. **Shift + Delete**: Permanently delete a file.
18. **Ctrl + Shift + Esc**: Open Task Manager.
19. **Ctrl + T**: Open a new tab in browsers.
20. **Ctrl + R**: Refresh the current window.

Text Formatting

21. **Ctrl + B**: Bold text.
22. **Ctrl + I**: Italicize text.
23. **Ctrl + U**: Underline text.
24. **Ctrl + E**: Center align text.
25. **Ctrl + L**: Left align text.
26. **Ctrl + R**: Right align text.
27. **Ctrl + K**: Insert a hyperlink.
28. **Ctrl + Shift + L**: Apply bullet points.
29. **Ctrl + Shift + >**: Increase font size.
30. **Ctrl + Shift + <**: Decrease font size.

Browser Shortcuts

31. **Ctrl + Shift + T**: Reopen the last closed tab.
32. **Ctrl + D**: Bookmark the current page.
33. **Ctrl + Shift + Del**: Open Clear Browsing Data menu.

- 34. **Ctrl + H**: Open browsing history.
- 35. **Ctrl + J**: Open Downloads page.
- 36. **Ctrl + F**: Find on the page.
- 37. **Ctrl + +**: Zoom in.
- 38. **Ctrl + -**: Zoom out.
- 39. **Ctrl + 0**: Reset zoom to default.
- 40. **F5**: Reload the page.

Command Prompt Shortcuts

- 41. **Ctrl + C**: Copy selected text.
- 42. **Ctrl + V**: Paste text.
- 43. **Ctrl + M**: Enter Mark Mode to select text.
- 44. **Up/Down Arrow**: Navigate command history.
- 45. **Ctrl + F**: Search in Command Prompt.
- 46. **Ctrl + A**: Select all text in the current buffer.
- 47. **Tab**: Auto-complete folder or file names.
- 48. **Ctrl + Shift + C**: Copy the entire console output.
- 49. **Ctrl + Shift + V**: Paste content in the console.
- 50. **Alt + Enter**: Toggle full screen.

Microsoft Word Shortcuts

- 51. **Ctrl + N**: Create a new document.
- 52. **Ctrl + O**: Open an existing document.
- 53. **Ctrl + Shift + S**: Open Save As dialog.
- 54. **Ctrl + Shift + C**: Copy formatting.
- 55. **Ctrl + Shift + V**: Paste formatting.
- 56. **Ctrl + Home**: Go to the beginning of the document.
- 57. **Ctrl + End**: Go to the end of the document.
- 58. **Ctrl + Enter**: Insert a page break.
- 59. **Ctrl + Backspace**: Delete the previous word.
- 60. **Ctrl + Delete**: Delete the next word.

Microsoft Word Shortcuts (Continued)

- 61. **Ctrl + Shift + F**: Change font.
- 62. **Ctrl + Shift + P**: Change font size.
- 63. **Ctrl + 1**: Apply single-line spacing.
- 64. **Ctrl + 2**: Apply double-line spacing.
- 65. **Ctrl + 5**: Apply 1.5-line spacing.
- 66. **Ctrl + Q**: Remove paragraph formatting.
- 67. **Ctrl + Shift + >**: Increase font size.
- 68. **Ctrl + Shift + <**: Decrease font size.
- 69. **Alt + Ctrl + S**: Split the window.
- 70. **Alt + Shift + D**: Insert the current date.

Excel Shortcuts

- 71. **Ctrl + ;**: Insert the current date.
- 72. **Ctrl + Shift + :**: Insert the current time.
- 73. **Alt + Enter**: Start a new line in the same cell.
- 74. **Ctrl + D**: Fill down the data.
- 75. **Ctrl + R**: Fill data to the right.
- 76. **Ctrl + `**: Toggle between showing formulas and values.
- 77. **Ctrl + Shift + L**: Apply/remove filters.
- 78. **F2**: Edit the selected cell.
- 79. **Shift + Space**: Select the entire row.
- 80. **Ctrl + Space**: Select the entire column.

PowerPoint Shortcuts

- 81. **Ctrl + M**: Insert a new slide.
- 82. **Ctrl + D**: Duplicate the selected slide.
- 83. **Ctrl + K**: Insert a hyperlink.
- 84. **Ctrl + Shift + G**: Ungroup objects.
- 85. **Ctrl + G**: Group objects.
- 86. **Ctrl + E**: Center align text.
- 87. **F5**: Start the slideshow from the beginning.
- 88. **Shift + F5**: Start the slideshow from the current slide.
- 89. **Ctrl + P**: Annotate with the pen tool during the slideshow.
- 90. **B**: Pause the slideshow and display a black screen.

Windows Operating System Shortcuts

- 91. **Windows Key + E**: Open File Explorer.
- 92. **Windows Key + L**: Lock the computer.
- 93. **Windows Key + S**: Open search bar.
- 94. **Windows Key + Shift + S**: Take a screenshot with Snipping Tool.
- 95. **Windows Key + I**: Open Settings.
- 96. **Windows Key + X**: Open the Quick Access Menu.
- 97. **Windows Key + Tab**: Open Task View.
- 98. **Windows Key + P**: Switch display modes.
- 99. **Windows Key + Ctrl + D**: Create a new virtual desktop.
- 100. **Windows Key + Ctrl + Left/Right Arrow**: Switch between virtual desktops.

Outlook Shortcuts

- 101. **Ctrl + Shift + M**: Create a new email.
- 102. **Ctrl + R**: Reply to an email.
- 103. **Ctrl + Shift + R**: Reply all.
- 104. **Ctrl + F**: Forward an email.
- 105. **Ctrl + Shift + K**: Create a new task.

- 106. **Ctrl + 1:** Go to Mail.
- 107. **Ctrl + 2:** Go to Calendar.
- 108. **Ctrl + 3:** Go to Contacts.
- 109. **Ctrl + E:** Search in Outlook.
- 110. **Alt + S:** Send an email.

Advanced Browser Shortcuts

- 111. **Ctrl + Shift + B:** Show/hide the bookmarks bar.
- 112. **Alt + Home:** Go to the browser's home page.
- 113. **Ctrl + Shift + O:** Open the bookmarks manager.
- 114. **Ctrl + Shift + P:** Open a new private browsing window.
- 115. **F11:** Enter/exit full-screen mode.
- 116. **Ctrl + 1, 2, 3...:** Switch to the corresponding tab.
- 117. **Ctrl + Shift + N:** Open a new incognito window.
- 118. **Ctrl + U:** View the page source.
- 119. **Ctrl + Shift + J:** Open Developer Tools.
- 120. **Ctrl + L:** Focus on the address bar.

System-Wide Shortcuts

- 121. **Alt + PrtScn:** Take a screenshot of the active window.
- 122. **Ctrl + Shift + Esc:** Open Task Manager.
- 123. **Alt + Spacebar:** Open the window menu.
- 124. **Shift + Click on Taskbar App:** Open a new instance of the app.
- 125. **Ctrl + Alt + Del:** Open security options.
- 126. **Ctrl + Shift + N:** Create a new folder.
- 127. **Windows Key + Up Arrow:** Maximize the active window.
- 128. **Windows Key + Down Arrow:** Minimize the active window.
- 129. **Windows Key + Left Arrow:** Snap the window to the left.
- 130. **Windows Key + Right Arrow:** Snap the window to the right.

Windows System Shortcuts (Continued)

- 131. **Ctrl + Shift + Left/Right Arrow:** Select text by entire words.
- 132. **Ctrl + Arrow Up/Down:** Scroll the document one paragraph at a time.
- 133. **Alt + Left Arrow:** Go back in File Explorer or browser.
- 134. **Alt + Right Arrow:** Go forward in File Explorer or browser.
- 135. **Windows Key + A:** Open the Action Center.
- 136. **Windows Key + H:** Open the Dictation Tool.
- 137. **Windows Key + U:** Open the Accessibility Settings.
- 138. **Windows Key + + (Plus):** Open Magnifier and zoom in.
- 139. **Windows Key + - (Minus):** Zoom out with Magnifier.
- 140. **Windows Key + G:** Open the Xbox Game Bar.

Text Navigation Shortcuts

- 141. **Ctrl + Left Arrow:** Move the cursor one word to the left.
- 142. **Ctrl + Right Arrow:** Move the cursor one word to the right.
- 143. **Ctrl + Up Arrow:** Move the cursor to the beginning of the paragraph.
- 144. **Ctrl + Down Arrow:** Move the cursor to the end of the paragraph.
- 145. **Home:** Move the cursor to the beginning of the line.
- 146. **End:** Move the cursor to the end of the line.
- 147. **Ctrl + Home:** Move to the beginning of the document.
- 148. **Ctrl + End:** Move to the end of the document.
- 149. **Ctrl + Shift + Home:** Select text from the cursor to the beginning of the document.
- 150. **Ctrl + Shift + End:** Select text from the cursor to the end of the document.

Microsoft Excel Shortcuts (Continued)

- 151. **Ctrl + Shift + +:** Insert a new cell or row.
- 152. **Ctrl + -:** Delete the selected cells.
- 153. **Ctrl + Shift + 5:** Apply the percentage format.
- 154. **Ctrl + Shift + 4:** Apply the currency format.
- 155. **Ctrl + Shift + 1:** Apply the number format.
- 156. **Alt + H + O + I:** Auto-fit column width.
- 157. **Ctrl + Alt + V:** Open the Paste Special dialog.
- 158. **Shift + F11:** Insert a new worksheet.
- 159. **Alt + =:** Auto-sum selected cells.
- 160. **F4:** Repeat the last action.

Presentation Shortcuts (PowerPoint Continued)

- 161. **Ctrl + Shift + N:** Start a new presentation.
- 162. **Ctrl + Shift + Up/Down Arrow:** Move a slide up or down.
- 163. **Ctrl + Up/Down Arrow:** Navigate through slides.
- 164. **Ctrl + G:** Go to a specific slide.
- 165. **Ctrl + Shift + >/<:** Increase or decrease font size in a text box.
- 166. **Ctrl + Shift + D:** Duplicate the current slide.
- 167. **Shift + Drag:** Constrain object movement to a straight line.
- 168. **Ctrl + T:** Open the font dialog box.
- 169. **Alt + F5:** Rehearse the slideshow.
- 170. **Alt + Shift + F9:** Display gridlines.

Web Browser Shortcuts (Advanced)

- 171. **Ctrl + Shift + Q:** Quit the browser.
- 172. **Ctrl + Shift + M:** Switch user profiles in the browser.
- 173. **Alt + D:** Highlight the URL in the address bar.
- 174. **Ctrl + Shift + H:** Open browsing history in a new tab.
- 175. **Ctrl + Shift + E:** Open all tabs in the tab manager view.
- 176. **F6:** Switch focus between the browser elements.

- 177. **Ctrl + Shift + Tab:** Switch to the previous tab.
- 178. **Ctrl + Shift + L:** Open the selected link in a new tab.
- 179. **Ctrl + N:** Open a new browser window.
- 180. **Ctrl + Shift + B:** Toggle bookmarks bar visibility.

Command Prompt Shortcuts (Continued)

- 181. **Ctrl + A:** Select all text in Command Prompt.
- 182. **Esc:** Clear the current command.
- 183. **Alt + F7:** Clear the command history.
- 184. **F7:** Display a list of previously entered commands.
- 185. **Ctrl + Up/Down Arrow:** Scroll the output buffer.
- 186. **Ctrl + Insert:** Copy selected text to clipboard.
- 187. **Shift + Insert:** Paste from clipboard.
- 188. **Shift + Up/Down Arrow:** Select text in Command Prompt.
- 189. **Ctrl + Break:** Stop the execution of a command.
- 190. **F3:** Repeat the last command.

Windows File Explorer Shortcuts

- 191. **Alt + D:** Highlight the address bar.
- 192. **Ctrl + Shift + E:** Display all folders above the current folder.
- 193. **Alt + P:** Show/Hide the preview pane.
- 194. **Alt + Enter:** Open the file properties.
- 195. **Shift + F10:** Open the context menu for the selected item.
- 196. **Ctrl + Shift + 2:** View items as tiles.
- 197. **Ctrl + Shift + 3:** View items as a detailed list.
- 198. **Ctrl + Shift + 4:** View items as small icons.
- 199. **Ctrl + Shift + 6:** View items as extra-large icons.
- 200. **Alt + Up Arrow:** Go up one folder level.

Windows File Explorer Shortcuts (Continued)

- 201. **Ctrl + N:** Open a new File Explorer window.
- 202. **Alt + Left Arrow:** Navigate to the previous folder.
- 203. **Alt + Right Arrow:** Navigate to the next folder.
- 204. **Shift + Delete:** Permanently delete the selected file without moving it to the Recycle Bin.
- 205. **F4:** Open the address bar drop-down.
- 206. **Ctrl + Shift + Number (1-8):** Change the folder view type (e.g., Details, List, Icons).
- 207. **Ctrl + L:** Highlight the address bar.
- 208. **Ctrl + F:** Search for files in the current folder.
- 209. **Ctrl + Shift + T:** Reopen the last closed folder tab (if supported).
- 210. **Alt + F:** Open the File menu.

Windows Run Dialog Shortcuts

- 211. **Windows Key + R:** Open the Run dialog.
- 212. **Ctrl + Shift + Enter:** Run a command as Administrator.
- 213. **Alt + Tab:** Switch between active programs after running a command.
- 214. **F4:** View and navigate through previously entered commands.
- 215. **Alt + Spacebar:** Open the system menu for the Run window.

Windows Settings Shortcuts

- 216. **Windows Key + I:** Open the Settings app.
- 217. **Alt + Left Arrow:** Go back to the previous Settings screen.
- 218. **Alt + Right Arrow:** Go forward to the next Settings screen.
- 219. **Ctrl + F:** Search within Settings.
- 220. **Windows Key + U:** Open the Ease of Access settings.

Desktop Shortcuts

- 221. **Windows Key + M:** Minimize all open windows.
- 222. **Windows Key + Shift + M:** Restore all minimized windows.
- 223. **Windows Key + D:** Show desktop (toggle).
- 224. **Ctrl + Shift + Esc:** Open Task Manager.
- 225. **Alt + Spacebar:** Open the window menu for the active program.

Microsoft Word Advanced Shortcuts

- 226. **Ctrl + Alt + V:** Paste Special.
- 227. **Alt + Shift + R:** Copy header/footer from the previous section.
- 228. **Alt + Shift + Arrow Up/Down:** Move a paragraph up or down.
- 229. **Ctrl + Shift + F5:** Set or go to a bookmark.
- 230. **Ctrl + Shift + Spacebar:** Insert a non-breaking space.

Microsoft Excel Advanced Shortcuts

- 231. **Ctrl + Shift + U:** Expand or collapse the formula bar.
- 232. **Ctrl + ~:** Show all formulas in the worksheet.
- 233. **Ctrl + Shift + L:** Apply or remove filters.
- 234. **Ctrl + Shift + K:** Insert a hyperlink.
- 235. **Ctrl + Alt + Shift + F9:** Force recheck of dependent formulas.

Browser Advanced Shortcuts (Continued)

- 236. **Ctrl + Shift + D:** Bookmark all open tabs.
- 237. **Alt + Click:** Download the link target.
- 238. **Ctrl + Shift + Y:** Open the browser's Reading Mode (if supported).
- 239. **Ctrl + Shift + Left/Right Arrow:** Move a tab to the left or right.

240. **Ctrl + Shift + Click:** Open a link in a new tab and switch to it.

Zoom and Video Call Shortcuts

241. **Alt + A:** Mute/unmute audio.
242. **Alt + V:** Start/stop video.
243. **Alt + S:** Start/stop screen sharing.
244. **Alt + Shift + R:** Start/stop recording.
245. **Alt + H:** Open chat window.

PDF Viewer Shortcuts

246. **Ctrl + O:** Open a PDF file.
247. **Ctrl + Shift + S:** Save as a new file.
248. **Ctrl + L:** Enter full-screen mode.
249. **Ctrl + Shift + H:** Read the document aloud (if supported).
250. **Ctrl + Shift + +:** Rotate the page clockwise.

Photo Editing Shortcuts (Common Software)

251. **Ctrl + T:** Transform an object.
252. **Ctrl + J:** Duplicate the current layer.
253. **Ctrl + Shift + I:** Invert the selection.
254. **Ctrl + Shift + E:** Merge visible layers.
255. **Ctrl + D:** Deselect the current selection.

Gaming and Multimedia Shortcuts

256. **Alt + Enter:** Switch between fullscreen and windowed mode.
257. **Ctrl + Shift + M:** Mute/unmute system audio.
258. **Ctrl + Shift + P:** Play/pause the media.
259. **Ctrl + Shift + F:** Fast forward.
260. **Ctrl + Shift + B:** Rewind.

Keyboard Accessibility Shortcuts

261. **Alt + Shift + Num Lock:** Turn on Mouse Keys.
262. **Windows Key + Ctrl + C:** Toggle color filters.
263. **Ctrl + Alt + Arrow Keys:** Rotate the screen.
264. **Windows Key + Enter:** Start Narrator.
265. **Windows Key + Plus (+):** Start Magnifier.

266. **Tab:** Auto-complete a command or directory.
267. **Ctrl + Arrow Keys:** Navigate through arguments in the command.
268. **Shift + Insert:** Paste content into the command line.
269. **Ctrl + Shift + Up/Down Arrow:** Scroll through command output.

270. **Ctrl + Z:** Suspend the current process.

Windows System Shortcuts (Continued)

271. **Ctrl + Shift + Esc:** Open Task Manager directly.
272. **Ctrl + Alt + Down Arrow:** Flip the screen upside down.
273. **Ctrl + Alt + Up Arrow:** Return the screen to normal orientation.
274. **Windows Key + Ctrl + Shift + B:** Reset the display driver.
275. **Windows Key + Ctrl + F:** Search for PCs on the network.
276. **Alt + Shift + Tab:** Switch between apps in reverse order.
277. **Ctrl + W:** Close the current window.
278. **Ctrl + Alt + Delete:** Open the Security Options screen.
279. **Ctrl + P:** Print the current document or page.
280. **Alt + Esc:** Cycle through all open windows.

Microsoft Word Advanced Formatting Shortcuts

281. **Ctrl + Shift + K:** Apply small caps formatting.
282. **Ctrl + Alt + 1:** Apply Heading 1 style.
283. **Ctrl + Alt + 2:** Apply Heading 2 style.
284. **Ctrl + Alt + 3:** Apply Heading 3 style.
285. **Ctrl + Shift + N:** Apply the Normal style.
286. **Alt + Ctrl + F:** Insert a footnote.
287. **Alt + Ctrl + D:** Insert an endnote.
288. **Ctrl + Shift + T:** Decrease a hanging indent.
289. **Ctrl + Shift + M:** Decrease the left indent.
290. **Ctrl + Shift + C:** Copy formatting.

Microsoft Excel Data Management Shortcuts

291. **Ctrl + T:** Create a table from the selected range.
292. **Ctrl + Shift + T:** Remove filters from the current table.
293. **Ctrl + K:** Insert a hyperlink.
294. **Ctrl + Shift + L:** Toggle filters for the current range.
295. **Ctrl + Shift + E:** Flash Fill (if supported).
296. **Ctrl + 9:** Hide the selected rows.
297. **Ctrl + Shift + 9:** Unhide the selected rows.
298. **Ctrl + 0:** Hide the selected columns.
299. **Ctrl + Shift + 0:** Unhide the selected columns.
300. **Alt + Down Arrow:** Open the dropdown menu for the selected cell.

Browser Advanced Shortcuts (Continued)

301. **Ctrl + Shift + B:** Show or hide the bookmarks bar.
302. **Ctrl + Shift + Delete:** Open the Clear Browsing Data dialog.
303. **Ctrl + Shift + T:** Reopen the last closed tab.

- 304. **Ctrl + Shift + W:** Close the current browser window.
- 305. **F5:** Reload the current page.
- 306. **Ctrl + F5:** Reload the page and bypass the cache.
- 307. **Alt + Shift + S:** Open the share menu (if available).
- 308. **Ctrl + Shift + N:** Open a new incognito/private window.
- 309. **Ctrl + Shift + E:** Open the tab manager.
- 310. **Ctrl + H:** Open the browsing history.

PowerPoint Advanced Shortcuts

- 311. **Shift + F5:** Start the slideshow from the current slide.
- 312. **Ctrl + Shift + C:** Copy formatting of selected text or object.
- 313. **Ctrl + Shift + V:** Apply copied formatting to the selection.
- 314. **Alt + F9:** Toggle the display of guides.
- 315. **Ctrl + Shift + G:** Group selected objects.
- 316. **Ctrl + Shift + H:** Hide selected objects.
- 317. **Ctrl + Shift + J:** Justify text.
- 318. **Ctrl + Shift + W:** Wrap text in the text box.
- 319. **Ctrl + G:** Open the Go To dialog box.
- 320. **F12:** Save As a new file.

Command Prompt Advanced Shortcuts

- 321. **F1:** Repeat the previous command character by character.
- 322. **F2:** Repeat part of the previous command up to a specified character.
- 323. **F8:** Search command history for a matching command.
- 324. **Ctrl + C:** Abort the current command.
- 325. **Ctrl + R:** Search backward in command history.
- 326. **Ctrl + S:** Pause output to the screen.
- 327. **Ctrl + Q:** Resume output to the screen.
- 328. **Ctrl + Z:** Mark the end of a file (EOF).
- 329. **Alt + Enter:** Switch to full-screen mode (if supported).
- 330. **Ctrl + End:** Erase the line after the cursor.

Multimedia Application Shortcuts

- 331. **Ctrl + P:** Play/pause the media.
- 332. **Ctrl + F:** Toggle full-screen mode.
- 333. **Ctrl + Shift + S:** Save the current media file.
- 334. **Ctrl + T:** Open a media file.
- 335. **Ctrl + Shift + M:** Mute/unmute the audio.
- 336. **Alt + Left Arrow:** Rewind 10 seconds.
- 337. **Alt + Right Arrow:** Fast forward 10 seconds.
- 338. **Ctrl + Up Arrow:** Increase the volume.
- 339. **Ctrl + Down Arrow:** Decrease the volume.
- 340. **Ctrl + Q:** Exit the media application.

Windows General Accessibility Shortcuts

- 341. **Ctrl + Windows Key + Enter:** Start/Stop Narrator.
- 342. **Alt + Shift + PrtScn:** Toggle High Contrast mode.
- 343. **Windows Key + Spacebar:** Switch keyboard layouts.
- 344. **Windows Key + + (Plus):** Start the Magnifier and zoom in.
- 345. **Windows Key + - (Minus):** Zoom out in Magnifier.
- 346. **Ctrl + Windows Key + M:** Open Magnifier settings.
- 347. **Ctrl + Alt + D:** Switch Magnifier to docked mode.
- 348. **Ctrl + Alt + F:** Switch Magnifier to full-screen mode.
- 349. **Ctrl + Alt + I:** Invert colors in Magnifier.
- 350. **Ctrl + Shift + P:** Pause Narrator speech.

Windows Accessibility Shortcuts (Continued)

- 351. **Ctrl + Shift + Enter:** Open apps as administrator from the Start menu.
- 352. **Windows Key + Ctrl + O:** Toggle the On-Screen Keyboard.
- 353. **Windows Key + Ctrl + N:** Open Narrator settings.
- 354. **Alt + Shift + Num Lock:** Enable Mouse Keys to use the numeric keypad as a mouse.
- 355. **Ctrl + Alt + I:** Invert colors on the screen (with Magnifier).
- 356. **Windows Key + V:** Open the Clipboard history.
- 357. **Ctrl + Shift + Esc:** Open the Task Manager directly.
- 358. **Windows Key + Ctrl + Shift + S:** Capture a specific area of the screen (Snip & Sketch).
- 359. **Ctrl + Alt + Del:** Open the security options menu.
- 360. **Ctrl + Shift + N:** Create a new folder in File Explorer.

Microsoft Word Review Shortcuts

- 361. **Ctrl + Alt + M:** Insert a comment.
- 362. **Ctrl + Shift + E:** Turn Track Changes on or off.
- 363. **Alt + Shift + C:** Close the Reviewing Pane.
- 364. **Ctrl + Shift + G:** Open the Word Count dialog.
- 365. **Alt + Ctrl + I:** Preview a document before printing.
- 366. **Alt + Shift + K:** View the Table of Contents.
- 367. **Ctrl + Shift + A:** Format text in all caps.
- 368. **Alt + Shift + S:** Open or close the Split window.
- 369. **Ctrl + Shift + L:** Apply bullet points to selected text.
- 370. **Ctrl + Shift + H:** Apply hidden text formatting.

Microsoft Excel Navigation Shortcuts

- 371. **Ctrl + Backspace:** Scroll to the active cell.
- 372. **Ctrl + Spacebar:** Select the entire column.
- 373. **Shift + Spacebar:** Select the entire row.

- 374. **Ctrl + Shift + Spacebar:** Select the entire worksheet.
- 375. **Ctrl + G:** Open the Go To dialog box.
- 376. **Ctrl + Shift + O:** Select all cells with comments.
- 377. **Ctrl + Shift + U:** Expand or collapse the formula bar.
- 378. **Alt + Page Up:** Move one screen to the left in a worksheet.
- 379. **Alt + Page Down:** Move one screen to the right in a worksheet.
- 380. **Ctrl + End:** Move to the last cell with data.

Browser Shortcuts for Developers

- 381. **F12:** Open Developer Tools.
- 382. **Ctrl + Shift + I:** Open the Inspect Element tool.
- 383. **Ctrl + Shift + J:** Open the JavaScript Console.
- 384. **Ctrl + U:** View the page source.
- 385. **Ctrl + Shift + C:** Inspect an element on the page.
- 386. **Ctrl + Shift + K:** Open the Network panel in Developer Tools.
- 387. **Ctrl + Shift + M:** Toggle device toolbar (simulate responsive view).
- 388. **Ctrl + Shift + P:** Open the command menu in Developer Tools.
- 389. **Ctrl + F5:** Perform a hard reload of the page.
- 390. **Ctrl + Shift + E:** Open the performance profiler.

PowerPoint Presentation Shortcuts

- 391. **Ctrl + P:** Annotate with a pen during a slideshow.
- 392. **Ctrl + E:** Erase annotations during a slideshow.
- 393. **Ctrl + A:** Show the pointer during a slideshow.
- 394. **W:** Pause the slideshow and display a white screen.
- 395. **B:** Pause the slideshow and display a black screen.
- 396. **Shift + F10:** Open the context menu for the selected object.
- 397. **Alt + R:** Switch to the Review tab.
- 398. **Ctrl + Shift + J:** Justify the alignment of text.
- 399. **Alt + S:** Start the slideshow.
- 400. **Ctrl + M:** Insert a new slide.

Command Prompt File Management Shortcuts

- 401. **Copy [source] [destination]:** Copy files.
- 402. **Move [source] [destination]:** Move files.
- 403. **Del [filename]:** Delete a file.
- 404. **Md [foldername]:** Create a new directory.
- 405. **Rd [foldername]:** Remove a directory.
- 406. **Dir:** List all files and folders in the current directory.
- 407. **Cls:** Clear the screen.
- 408. **Ren [oldname] [newname]:** Rename a file.
- 409. **Tree:** Display directory structure as a tree.
- 410. **Attrib:** View or modify file attributes.

Windows Taskbar Shortcuts

- 411. **Windows Key + T:** Cycle through taskbar apps.
- 412. **Shift + Click on an app:** Open a new instance of the app.
- 413. **Ctrl + Shift + Click on an app:** Open a new instance of the app as administrator.
- 414. **Windows Key + Number (1-9):** Open the app pinned to the taskbar at the specified position.
- 415. **Shift + Right-click on an app:** Open the context menu for the app.
- 416. **Ctrl + Click on a group of taskbar items:** Cycle through the items in the group.
- 417. **Windows Key + Alt + Number (1-9):** Open the Jump List for the app pinned to the taskbar.
- 418. **Windows Key + D:** Show or hide the desktop.
- 419. **Ctrl + Shift + Esc:** Open the Task Manager.
- 420. **Alt + Spacebar:** Open the window menu for the active app.

Advanced Windows Shortcuts

- 421. **Windows Key + Ctrl + D:** Create a new virtual desktop.
- 422. **Windows Key + Ctrl + Left Arrow:** Switch to the virtual desktop on the left.
- 423. **Windows Key + Ctrl + Right Arrow:** Switch to the virtual desktop on the right.
- 424. **Windows Key + Ctrl + F4:** Close the current virtual desktop.
- 425. **Ctrl + Alt + Tab:** View all open windows and navigate through them using arrow keys.
- 426. **Windows Key + Shift + S:** Take a screenshot of a selected area.
- 427. **Windows Key + Shift + M:** Restore minimized windows.
- 428. **Windows Key + Pause/Break:** Open System Properties.
- 429. **Windows Key + L:** Lock your computer.
- 430. **Alt + Enter:** Open the Properties window for the selected file or folder.

Microsoft Word Navigation Shortcuts

- 431. **Ctrl + Arrow Keys:** Move the cursor word by word.
- 432. **Ctrl + Shift + Arrow Keys:** Select text word by word.
- 433. **Ctrl + Home:** Move the cursor to the beginning of the document.
- 434. **Ctrl + End:** Move the cursor to the end of the document.
- 435. **Shift + F3:** Toggle the case of selected text (uppercase, lowercase, title case).
- 436. **Ctrl + Shift + F6:** Switch between open Word documents.
- 437. **Ctrl + Alt + F1:** Open the Help Pane.
- 438. **Ctrl + Alt + P:** Switch to Print Layout view.
- 439. **Ctrl + Alt + O:** Switch to Outline view.
- 440. **Ctrl + Alt + N:** Switch to Draft view.

Microsoft Excel Editing Shortcuts

- 441. **Ctrl + ;:** Insert the current date.
- 442. **Ctrl + Shift + ::** Insert the current time.

- 443. **Ctrl + ` (Grave Accent):** Toggle the display of formulas.
- 444. **Ctrl + Shift + U:** Expand or collapse the formula bar.
- 445. **Ctrl + Shift + P:** Open the Format Cells dialog box.
- 446. **Ctrl + Shift + L:** Apply or remove filters.
- 447. **Alt + H + D + R:** Delete rows.
- 448. **Alt + H + D + C:** Delete columns.
- 449. **Ctrl + Alt + V:** Open the Paste Special dialog box.
- 450. **Ctrl + Shift + + (Plus):** Insert a new row or column.

Browser Tab Management Shortcuts

- 451. **Ctrl + Shift + Tab:** Switch to the previous tab.
- 452. **Ctrl + W:** Close the current tab.
- 453. **Ctrl + T:** Open a new tab.
- 454. **Ctrl + 1 through Ctrl + 9:** Switch to a specific tab (numbered from left to right).
- 455. **Ctrl + N:** Open a new browser window.
- 456. **Ctrl + Shift + W:** Close the current browser window.
- 457. **Ctrl + Shift + P:** Open a new private/incognito browsing window.
- 458. **Ctrl + L:** Highlight the address bar.
- 459. **Ctrl + D:** Bookmark the current page.
- 460. **Ctrl + H:** Open browsing history.

Windows Explorer File Management Shortcuts

- 461. **Ctrl + Shift + N:** Create a new folder.
- 462. **Ctrl + E:** Activate the search bar.
- 463. **Alt + Enter:** Open the Properties dialog for the selected item.
- 464. **Shift + F10:** Open the context menu for the selected item.
- 465. **Ctrl + N:** Open a new File Explorer window.
- 466. **Ctrl + Shift + E:** Expand the navigation pane.
- 467. **Alt + D:** Highlight the address bar.
- 468. **Alt + P:** Toggle the preview pane.
- 469. **Ctrl + Mouse Scroll Wheel:** Adjust the icon size in the current window.
- 470. **Shift + Delete:** Permanently delete the selected file or folder.

PowerPoint Animation and Transition Shortcuts

- 471. **Alt + Shift + Left Arrow:** Promote a paragraph.
- 472. **Alt + Shift + Right Arrow:** Demote a paragraph.
- 473. **Ctrl + Shift + G:** Group selected objects.
- 474. **Ctrl + Shift + H:** Hide selected objects.
- 475. **Ctrl + Shift + J:** Justify the alignment of text.
- 476. **Alt + Shift + Up Arrow:** Move the selected object up.
- 477. **Alt + Shift + Down Arrow:** Move the selected object down.
- 478. **Alt + G + H:** Open the Animation Pane.
- 479. **Alt + K:** Open the Transitions tab.

480. **Alt + F5:** Start the slideshow in Presenter View.

Command Prompt Advanced Commands

481. **Color [XX]:** Change the text and background color.
482. **Title [name]:** Set a custom title for the Command Prompt window.
483. **Exit:** Close the Command Prompt.
484. **Help:** Display a list of available commands.
485. **Set:** Display or set environment variables.
486. **Path:** Display or modify the search path for executable files.
487. **Fc [file1] [file2]:** Compare two files.
488. **Ping [IP/URL]:** Test network connectivity.
489. **Ipconfig:** Display network configuration.
490. **Netstat:** Display active network connections.

General Keyboard Navigation Shortcuts

491. **Ctrl + Tab:** Navigate through tabs in applications.
492. **Shift + Ctrl + Tab:** Navigate backward through tabs.
493. **Ctrl + P:** Open the print dialog.
494. **Ctrl + S:** Save the current file or document.
495. **Alt + F4:** Close the active window or program.
496. **Ctrl + O:** Open a file.
497. **Ctrl + F:** Open the Find dialog to search.
498. **Ctrl + A:** Select all items or text in the current view.
499. **Alt + Tab:** Switch between open applications.
500. **Ctrl + Q:** Quit the current program.